

APPENDIX D: OASIS UNRESTRICTED TASK ORDER SOLICITATION TEMPLATE
Rev MARCH 2016

TASK ORDER REQUEST FOR PROPOSAL (RFP) No. ID01170005002

Issued Under:
GSA's One Acquisition Solution for Integrated Services (OASIS UNRESTRICTED
Indefinite-Delivery Indefinite Quantity (IDIQ) Contract

Solicitation Title: Technical Targeting and Analysis

Issuing Office: General Services Administration (GSA)/Federal Acquisition Services (FAS),
Assisted Acquisition Services (AAS), Region 01, 10 Causeway Street, Boston, MA 02222

Agency Contact:

GSA Contracting Officer (CO)
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GSA Contract Specialist (CS)
James Cimini
GSA – Federal Acquisition Services
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RFP Issue Date: July 18, 2017

Questions Due Date: Questions are due: July 28, 2017 by 10 am Eastern Time No verbal inquiries will be accepted. Any additions, deletions, or changes to this solicitation will be made by amendment. Submit Questions via email to: Kyla.McKinstry@gsa.gov with cc. to James.Cimini@gsa.gov.

Proposal Due Date: Proposals are due by August 21~~19~~¹⁹, 2017 by 10 am Eastern Time via email to Kyla.McKinstry@gsa.gov with a cc to James.Cimini@gsa.gov.

1.0. OASIS TASK ORDER INFORMATION

1.1. OASIS Pool Being Solicited/Awarded: Pool 1

1.2. NAICS Code and Small Business Size Standard:

Pool 1:

The principal nature of the requirements described in this solicitation is consistent with services performed by industries in the 541690 Other Scientific and Technical Consulting Services with a small business size standard of \$15,000,000.

1.3. Product Service Code (PSC): The services in this solicitation are best represented by:

Pool 1: PSC Code: R408 Program Management; Support Services

1.4. Type of Contract: The primary type of contract resulting from this solicitation is: Time and Materials/Labor Hour and Cost Reimbursement.

1.5. Type of Services: The type of services under this solicitation is:

☒ Commercial Items ☐ Non-Commercial Items ☐ Mix of Both

1.6. Extent of Competition: This solicitation will be based on:

1.6.1. ☒ Fair Opportunity procedures (FAR 16.505(b)(1))

1.7. Security Clearances:

1.7.1. The clearance level for this PWS/SOW is: ☒ Unclassified ☐ Classified
☐ Mix of Both

1.7.2. The Facility Clearance Level for this PWS/SOW is:

☐ Unclassified ☐ Secret ☒ Top Secret

Classified Network/Phone and Secure Compartmented Information Facility (SCIF)

Access: SCIF access to government facility is required for this effort. The Government shall provide SCIF workspaces for all contract team members. The contractor will have JWICS, SIPRNET, and NIPRNet access for all members of the team provided by the contractor for the duration of the project.

1.8. Performance Location(s):

1.8.1. The performance locations for this PWS/SOW are:

☐ CONUS ☐ OCONUS ☒ Mix of Both

1.8.3. The labor will be performed at on a ☐ Government Site ☐ Contractor Site

☒ Mix of Both

1.9. Place(s) of Performance:

1.9.1. The places of performance(s) for this PWS/SOW are:

All task will be performed at the NSA-Texas and 24 AF/AFCYBER HQ in a SCIF or local facilities in San Antonio as required to complete the tasks, as well as the National Capital Region. OCONUS locations Germany or Hawaii.

1.10. Period of Performance:

1.10.1. The period of performance for this PWS/SOW is:

12 months from contract award, with two 12 month options.

2.0. CONTRACT LINE ITEMS (CLINS) AND CONTRACT TYPE BY CLIN

BASE YEAR

CLIN 0001 (Labor Hour): Standardized labor Categories in OASIS Section J1, Attachment 1 shall be used.

Provide services for section 3.1 These services are performed in CONUS and OCONUS, on Government and Contractor site, in location in section 1.9.

Total Ceiling Price: \$

CLIN 0002 (Labor Hour/Time and Material): Ancillary Support, ~~and/or~~ Specialized Professional Services Labor ~~and/or Subcontractor~~ Support in support of CLIN 0001 (Ancillary subcontract labor is to be proposed and awarded as Material.).

Total Ceiling Price: \$

CLIN 0003: Travel (Cost): In accordance with section 2.1 Travel

Total Ceiling Price: \$

CLIN 0004 Contract Access Fee (Cost): (Cost-reimbursable) Any task order placed by GSA Assisted Acquisition Services (AAS) shall have a reduced fee of .1%.

OPTION PERIOD 1

CLIN 1001 (Labor Hour): Standardized labor Categories in OASIS Section J1, Attachment 1 shall be used.

Provide services for section 3.1 These services are performed in CONUS and OCONUS, on Government and Contractor site, in location in section 1.9.

Total Ceiling Price: \$

CLIN 1002 (Labor Hour/Time and Material): Ancillary Support, Specialized Professional Services Labor Support in support of CLIN 1001 (Ancillary subcontract labor is to be proposed and awarded as Material.).~~Ancillary Support and/or Specialized Professional Services Labor and/or Subcontractor Support in support of CLIN 0001~~

Total Ceiling Price: \$

CLIN 1003: Travel (Cost): In accordance with section 2.1 Travel

Total Ceiling Price: \$

CLIN 1004 Contract Access Fee (Cost): (Cost-reimbursable) Any task order placed by GSA Assisted Acquisition Services (AAS) shall have a reduced fee of .1%.

OPTION PERIOD 2

CLIN 2001 (Labor Hour): Standardized labor Categories in OASIS Section J1, Attachment 1 shall be used.

Provide services for section 3.1 These services are performed in CONUS and OCONUS, on Government and Contractor site, in location in section 1.9.

Total Ceiling Price: \$

CLIN 2002 (Labor Hour/Time and Material): Ancillary Support, Specialized Professional Services Labor Support in support of CLIN 2001 (Ancillary subcontract labor is to be proposed and awarded as Material.). ~~Ancillary Support and/or Specialized Professional Services Labor and/or Subcontractor Support in support of CLIN 0001~~

Total Ceiling Price: \$

CLIN 2003: Travel (Cost): In accordance with section 2.1 Travel

Total Ceiling Price: \$

CLIN 2004 Contract Access Fee (Cost): (Cost-reimbursable) Any task order placed by GSA Assisted Acquisition Services (AAS) shall have a reduced fee of .1%.

The total CAF Percentage for this task order is: 0.1%

[Note: The CAF Percentage applies to all Prices/Costs, i.e., all Labor, ODCs, materials, equipment, travel and subcontractors]

Total Not-To-Exceed CAF:

2.1 Travel: Travel is anticipated during the performance of this work assignment.

The contractor shall obtain approval from the Contracting Officer through the Contracting Officer's Representative (COR) for all reimbursable travel prior to incurring costs. The contractor will make every effort to make requests a minimum of 2-weeks prior to travel and will provide estimated travel costs as part of the request.

Travel will be reimbursed in accordance with FAR 31.205-46.

The contractor will visit CONUS and OCONUS Government sites, test sites, equipment manufacturers and other locations as directed by the COR. The number of trips and personnel traveling will be limited to the minimum required to accomplish work. Travel shall be scheduled during normal duty hours whenever possible.

The contractor is anticipated to travel both CONUS and OCONUS travel. The locations will likely include, but are not limited to: the National Capitol Region, Hawaii and Germany.

The number of trips and personnel traveling will be limited to the minimum required to accomplish work. Travel shall be scheduled during normal duty hours whenever possible.

3.0. DESCRIPTION OF SERVICES/SCOPE OF WORK

3.1 Background: This SOW encompasses the functions necessary to provide support to 24th AF/Joint Force Headquarters – Cyber AFCYBER (JFHQ-C AF). Specifically, the intent of this contract is mission and threat analysis, planning and course of action development, and the identification of U.S. Air Force cyber capability requirements, gaps, and needs to directly inform plans, intelligence, requirements and acquisition processes for secure and successful warfighting and space operations.

3.2 Scope and Tasks: The contractor shall provide technical and operations expertise to assist JFHQ-C (Air Force) and 24th Air Force in researching and developing cyberspace operations courses of action to the warfighters. The support personnel for this task will be focused on advising the JFHQ-C and 24th Air Force on technical & capabilities requirements matters, in support of Full-Spectrum Cyberspace Operations for supported Combatant Commands (CCMD) or as directed globally.

3.2.1 Program Support:

- 3.2.1.1** The contractor shall conduct and provide the results for the next phase of a classified technical, tactical, and cyberspace capabilities operational analysis. The contractor shall recommend planning considerations, courses of action, information and capability requirements, gaps, and needs.
- 3.2.1.2** The contractor will provide a monthly status report which will include milestone progress, risks and issues, and financial reporting

3.2.2 Identification, Assessment, and Suggestions:

- 3.2.2.1** The contractor shall deliver classified in progress reviews monthly to the supported organization.
- 3.2.2.2** 20 days prior to the PoP end date, contractor shall deliver a final briefing/report to the supported organizations that includes a summary of findings, recommended courses of action, capability requirements, needs, and gaps necessary to address the customer-specified study topic, which shall be provided as a classified supplement.

3.2.3 Interfaces:

- 3.2.3.1** The contractor will have coordination engagements consisting of detailed classified technical data exchanges with U.S. Strategic Command (USSTRATCOM), United States European Command (USEUCOM), United States Pacific Command (USPACOM), Central Intelligence Agency

(CIA), Joint-Warfare Analysis Center (JWAC), National Reconnaissance Office (NRO), National Security Agency (NSA), National Air and Space Intelligence Center (NASIC), Space Security and Defense Program (SSDP), Joint Functional Component Command-Space (JFCC-Space), Joint Functional Component Command-Intelligence, Surveillance and Reconnaissance (JFCC-ISR), United States Cyber Command (USCYBERCOM)), Headquarters USAF Directorate of Operational Capability Requirements (AF/A5R), Air Combat Command (ACC), Secretary of the Air Force Directorate of Space Acquisition (SAF/USA), HQ USAF Directorate of Operations (AF/A30), HQ Air Force Space Command (AFSPC) directorates, Joint Space Operations Center (JSpOC), 14th Air Force, USAF TENCAP, Satellite Control and Network Systems Group (SMC/SCNG), SMC's Space Development and Test Wing (SMC/SDTW), 50 SW organizations, and other organizations as required to enhance the results of the classified study.

3.2.4 Scientific and Technical Services: The contractor shall provide scientific and engineering technical services to address JFHQ-C's problem statement, which shall be provided to the contractor at the start of the period of performance, through the accomplishment of the following sub- tasks.

3.2.4.1 Detailed mission analysis of cyber capabilities

3.2.4.2 Technical, Tactical, and Operational Threat Systems Analysis

3.2.4.3 Enhance the OV-1 approach to addressing the Government's problem statement

3.2.4.4 Expansion of Lines of Effort in accordance with USAF and Joint Warfighting Doctrine

3.2.4.5 Center of Gravity Analysis

3.2.4.6 Detailed Technical and Tactical Course of Action Development

3.2.4.7 Identification of required capabilities, gaps, and needs

3.2.4.8 Contractor will adhere to all facility and information security guidelines as prescribed by 24th Air Force.

3.2.5 Project Management

3.2.5.1 Contractor shall ensure deliverables are complete, technically accurate, on-time and in accordance with classified technical directions from the government representative.

3.2.5.2 This effort includes project planning, developing work schedules, aiding in the development, reviewing, updating, and maintaining project related technical/financial documentation (includes process instructions, technical directives, project orders, and military interdepartmental purchase requests (MIPRs)), researching and analyzing problems relating to project processes and procedures, and providing assistance in developing recommended solutions to

problems.

3.2.6 Monthly Report/Meeting: Contractor will submit a monthly status report and conduct a monthly progress review secure video teleconference with the GTM. The contractor will provide an agenda and set up a VTC bridge for monthly meetings across stakeholders. Topics during IPT will include progress, risks and issues, and interim recommendations. Monthly status report will include milestone progress, risks and issues, and financial reporting.

3.2.7 Trip Reports: The contractor shall submit a Trip Report within 5 days after returning from a project sponsored trip. The report will be in Word Document and sent electronically to the GTM. The report will include a list of meeting participants, trip objectives, discussion highlights, and recommended courses of action, and associated actions items.

4.0. DELIVERY AND PERFORMANCE INFORMATION

Deliverables: All Deliverable shall be submitted to the Government Technical Manager and the Contracting Officer Representative, with a transmittal letter to the Contracting Off

DELIVERABLE ID#	TITLE	FREQUENCY	DESCRIPTION
4.1	IPT'S	MONTHLY <u>BY THE 10TH DAY OF THE MONTH</u>	CONTRACTOR WILL PROVIDE AN AGENDA AND TELECON LINE FOR MONTHLY IN PROGRESS REVIEW MEETINGS ACROSS STAKEHOLDERS. TOPICS DURING IPT WILL INCLUDE PROGRESS, RISKS AND ISSUES, AND INTERIM RECOMMENDATIONS.
4.2	STATUS REPORTS	MONTHLY – WITHIN 5 BUSINESS DAYS AFTER END OF MONTH	CONTRACTOR WILL PROVIDE A MONTHLY STATUS REPORT WITH MILESTONE PROGRESS, RISKS AND ISSUES, AND FINANCIAL REPORTING
4.3	DRAFT STUDY PRODUCTS	3 MONTHS AFTER AWARD DATE	AN OUTLINE OF THE MS POWERPOINT PRESENTATION AND WHITE PAPER AS DESCRIBED IN DELIVERABLE 2.4. CONTRACTOR WILL GET FEEDBACK FROM GTM ON DRAFT STUDY PRODUCTS

			DELIVERABLE AND APPLY IT TOWARD FINAL STUDY PRODUCTS DELIVERABLES
4.4	STUDY PRODUCTS	ANNUALY	A CLASSIFIED MS POWERPOINT PRESENTATION AND ACCOMPANYING WHITE PAPER THAT DETAILS THE RESULTS OF THE CLASSIFIED STUDY TO THE GOVERNMENT IN SOFT COPY FORMAT VIA JWICS TO CUSTOMER-DESIGNATED INDIVIDUALS WITHIN 24TH AF/AFCYBER HQ
4.5	TRIP REPORT	WITHIN 5 BUSINESS DAYS AFTER RETURNING FROM A TRIP	REPORT WILL INCLUDE A LIST OF MEETING PARTICIPANTS, TRIP OBJECTIVES, DISCUSSION HIGHLIGHTS, AND RECOMMENDED COURSES OF ACTION, AND ASSOCIATED ACTIONS ITEMS (SEE TASK 3.4)

**5.0.
LAB
OR CATEGORIES AND DESCRIPTIONS**

Labor ID #	SOC No.	Labor ID # Administrative Professional
70	11-1021	Journeyman Manager Group 1 - Gen & Ops Managers
39	13-1111	Senior Bus & Fin Ops Specialist Group 2 Management Analysts
61	17-2072	Junior Engineer Group 4 - Electronics Engineers
63	17-2072	Senior Engineer Group 4 - Electronics Engineers

Standardized labor Categories in OASIS Section J1, Attachment 1 shall be used.

Ancillary Support and/or Specialized Professional Services Labor and/or Subcontractor Support proposed in CLIN 0002 must be in accordance with the following:

Identification of Labor

OASIS Contract section B.2 establishes that “Except for ancillary labor as defined under Section B.3., when responding to a request for proposal under task order solicitation, the Contractor shall identify both Prime and Subcontractor labor using the OASIS Labor Categories and corresponding SOC Number that applies. The Contractor may deviate from the

Junior, Journeyman, Senior, and Subject Matter Expert (SME) definitions in Section J.1., as long as the Contractor clearly identifies the deviation in their proposals. Additionally, the following qualification substitution chart applies:

Bachelor's Degree	6 years work experience may be substituted for a Bachelor's Degree	Associate's Degree plus 4 years work experience may be substituted for a Bachelor's Degree
Master's Degree	12 years work experience may be substituted for a Master's Degree	Bachelor's Degree plus 8 years work experience may be substituted for a Master's Degree
Doctorate's Degree	20 years work experience may be substituted for a Doctorate's Degree	Bachelor's Degree plus 16 years work experience, or a Master's Degree plus 12 years work experience may be substituted for a Doctorate's Degree

(Please note that as per the OASIS IDIQ, any identified deviations from the OASIS definitions of Junior, Journeyman, Senior, and Subject Matter expert will be evaluated. As part of that evaluation, the OCO will consider any potential impacts on the agency's requirements in terms of performance and price.)

Security Levels:

See Security Level Requirements in the PWS

6.0. INVOICING INSTRUCTIONS

6.1 Invoice Content

(1) In addition to the requirements of a proper invoice as set forth in the Federal Acquisition Regulation, an invoice submitted in accordance with the clause titled Electronic Invoicing Process (January 2014), will contain the following:

- ☒ Name of the business concern, address, and telephone number
- ☒ Invoice date
- ☒ Invoice number
- ☒ Order Number
- ☒ ITSS (GSA ASSIST) Identification Number
- ☒ Task Order Number and any other authorization for delivery of property or services
- ☒ Accounting Control Transaction (ACT) number

☒ Item Number, National Stock Number (NSN) or other product identification number, description, price, and quantity of property or services actually delivered or rendered

☒ Breakout of amount claimed by Contract Task Item Number or Contract Line Item Number

☐ Shipping and payment terms

☒ Name (where practicable), title, phone number, and complete mailing address of responsible official to whom payment is to be sent. The "remit to" address must correspond to the remittance address in the Order.

☒ Cumulative amount invoiced of current performance period

☒ Cumulative percent invoiced of current performance period

☒ Cost-Reimbursable and Labor Hour/Time and Material Orders will include:

(i) labor category;

(ii) hours worked per labor category;

(iii) rate per labor category;

(iv) total cost per labor category;

(v) extended or "cumulative" amount per labor category;

(vi) total travel costs incurred this invoice period;

(vii) total travel costs to date;

(viii) total of any other costs incurred this invoice period;

(ix) amount obligated Contract as of the invoice period;

(x) total value of the Contract for the performance period invoiced;

(xi) total amount invoiced to date;

(xii) total amount paid to date;

(xiii) total of all costs incurred and invoiced;

(xiv) total amount incurred but not paid to date;

(xv) burn rate for the current invoice; and

(xvi) average monthly burn rate of the performance period invoiced.

☒ Travel – Name of traveler, date(s) of travel, location of travel, dollar amount of travel, and receipts for all travel expenses greater than \$75.00.

☒ Other Direct Costs (ODC) – Description of the ODC, quantity, unit price and total price/cost of each ODC.

(2) Invoices will be submitted in accordance with the following schedules:

☐ Fixed-Price Contracts – At least five days after the end of the month in which the item(s) or services were delivered and accepted by the Government.

☒ Cost-Reimbursement, Time-And-Materials and Labor-Hour Contracts – Not later than the twenty-fifth day of the month following the end of any monthly billing period.

(3) Additional instructions may be provided by the Contracting Officer, Contracting Officer's Representative, or the Customer Account Manager, immediately following the award of the Contract or during Contract administration to ensure compliance with GSA or GSA Customer Agency requirements or policies.

6.2 Electronic Invoicing Process (December 2014). GSA employs Electronic Commerce in Contracting to the maximum extent practicable. Contractors will use the GSA Assisted Acquisition Service Business System (ASSIST), also known as IT Solutions Shop (ITSS) at <https://portal.fas.gsa.gov> to submit invoices. All invoice information, to include attached documents, will be submitted to ASSIST via the Central Invoice Service (CIS).

(1) For each invoice, the contractor will complete the required fields provided in ASSIST CIS and must attach a copy of the invoice. Assistance in using the GSA ASSIST CIS application and answers to related questions may be obtained via email at aasbs.helpdesk@gsa.gov or by calling (877) 472-4877.

(2) The Invoice Form will include all active Task Items on the contract. The contractor will enter the invoice amount in dollars and cents for each Task Item.

(3) Additional instructions may be provided by the Contracting Officer, Contracting Officer's Representative, or the Customer Account Manager, immediately following the award of the contract or during contract administration to further enhance the use of Electronic Commerce in Contracting or to ensure compliance with GSA or GSA Customer Agency requirements or policies.

7.0. SOLICITATION PROVISIONS AND TASK ORDER CLAUSES

All Applicable and Required provisions/clauses set forth in FAR 52.301 automatically flow down to all OASIS task orders, based on their specific contract type (e.g. cost, fixed price, etc.), statement of work, competition requirements, commercial or not commercial, and dollar value as of the date the task order solicitation is issued. Representation and Certification Provisions from the OASIS master contracts automatically flow down to all OASIS task orders.

For organizations within DoD, when selecting FAR 52.216-29, the OCO must also identify DFARs 252.216-7002, Alternate A.]

7.1. FAR Optional and Agency specific Task Order Provisions/Clauses. The following additional provisions and clauses apply to this task order:

7.1.1 FAR Provisions and Clauses Incorporated by Reference.

FAR 52.212-1 Instructions to Offerors Commercial Items
FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes of
Executive Orders - Commercial Items
FAR 52.215-23 Limitations on Pass-through Charges
FAR 52.216-31 Time-and-Materials/Labor-Hour Proposal Requirements—Commercial
Item Acquisition
FAR 52.217-5 Evaluation of Options

FAR Provisions and Clauses with Fill-in Text

FAR 52.216-1 Type of Contract
The Government contemplates award of a Labor Hour contract resulting from this solicitation.

FAR 52.217-8 Option to Extend Services

The Government may require continued performance of any services within the limits and at the rates specified in the contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 Days.

FAR 52.217-9 Option to Extend the Term of the Contract

The Government may extend the term of this contract by written notice to the Contractor within 10 Days [insert the period of time within which the Contracting Officer may exercise the option]; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 Days before the contract expires. The preliminary notice does not commit the Government to an extension.

7.1.2 DFAR Provisions and Clauses Incorporated by Reference. To be Added per Task Order

252.201-7000 Contracting Officer Representative
252.204-7008 Compliance with Safeguarding Covered Defense Information Controls
252.204-7009 LIMITATIONS ON THE USE OR DISCLOSURE OF THIRD-PARTY
252.204-7012 CONTRACTOR REPORTED CYBER INCIDENT INFORMATION (OCT
2016)
252.211-7007 Reporting of Government-Furnished Property
252.223-7006 Prohibition on Storage, Treatment, and Disposal of Toxic or Hazardous
Material
252.225-7001 Buy American And Balance Of Payments Program
252.225-7002 Qualifying Country Sources as Subcontractors
252.225-7005 Identification Of Expenditures In The United States
252.225-7028 Exclusionary Policies And Practices Of Foreign Government
252.227-7012 Patent License and Release Contract
252.227-7015 Technical Data-Commercial Items
252.227-7020 Rights in Special Works
252.237-7010 Prohibition on Interrogation of Detainees by Contractor Personnel
252.246-7004 Safety of Facilities, Infrastructure, and Equipment for Military Operations

8.0. PROPOSAL PREPARATION AND SUBMISSION

8.1. Contract Clauses. All Proposals shall comply fully with all applicable clauses and provisions in the applicable OASIS Contract and those stated in this RFP. A proposal that does not meet the requirements specified in the contract for submission of Task Order proposals will be rejected.

8.2. Labor Categories. All proposals shall comply with Section 5 and provide all required information as applicable.

8.3. Proposal Submission. A proposal submission shall be emailed to the CO and CS on page one by the time and date provided. Submission of proposal indicates the Offeror's acceptance of the terms and conditions of the proposed Task Order. The proposal shall be executed by a representative of the Offeror authorized to commit the Offeror to contractual obligations and shall be submitted in an electronic format compatible with Microsoft Office, to include word, excel, and PDF.

8.3.1. Proposal Format and Submission Instructions. Offerors desiring to be considered for award of this Task Order must submit a proposal. The proposal shall consist of two (2) separately presented volumes: Volume I Technical and Volume II for the proposed price. Prices and dollar values shall be stated only in the Volume II.

Each Offeror assumes full responsibility for ensuring that its proposal is received at the addresses designated above on or before the specified date and time.

8.3.1.1 Specific Mandatory Formatting Requirements. Use standard 8.5 x 11 inch pages in portrait orientation;

- a. Number each page
- b. Use only one inch margins for the top, bottom and page sides; page numbers, notations of proprietary information, and any other identifying information printed on each page are excluded from the margin requirement
- c. Print shall be spaced at 6 lines per inch
- d. Text font shall be Times New Roman no smaller than 11 point; however, text included on figures, charts, and/or matrices may be reduced to 8 point. The Offeror may use proportional fonts provided the Government's requirement for the proposal to be readable is met and smaller type is not used to circumvent the proposal page limitations.

8.3.1.2 Volume I, Technical - Formatting and Content Requirements. The technical volume must not exceed twenty (20) pages in length, excluding Resumes, Project Summaries, and Project Evaluation Forms. Volume I shall contain the following three sections: Introduction; Technical Solution; and, Past Performance.

8.3.1.2.1 Introduction - Title Page and Task Overview. The introduction shall include:

- A Table of Contents for the proposal; (Excluded from page count)

- A Title Page identifying the Offeror and solicitation number; (Excluded from page count)
- A brief Introduction and Summary of Task Order requirements; and,
- A signature of an official with the capacity and authority to bind the Offeror. (Excluded from page count)
- Responses to the Technical Factors

8.3.1.2.2 Technical Approach:

The Offeror shall demonstrate its understanding of Task Order requirements by addressing individually and fully its technical understanding of and technical approach to the Task Order. Describe the approach, methods and techniques proposed to effectively achieve the performance requirements. The Offeror shall identify any risks expected to be encountered and how the technical approach and contingency plans will mitigate such risks by task sufficient for the Government to assess the Contractor's general understanding of the requirements and to evaluate the technical approach the Contractor proposes to satisfy Task Order requirements.

8.3.1.2.3 Past Performance: (Excluded from page count)

This factor considers how well an offeror has performed in the past. Past performance is a key indicator of future performance.

The offeror shall provide a minimum of two (2) Past Performance Evaluations completed through the Past Performance Information Retrieval System (PPIRS) or a similar Government evaluation system within the past five (5) years for projects that are similar in magnitude, scope and complexity to that identified in this solicitation.

If no formalized evaluations exist, the offeror is to indicate that in its proposal. The offeror is then responsible to obtain and submit not more than two (2) contractor references. The reference must contain similar information as in a CPAR and must include narratives to allow a proper comparison of magnitude, scope and complexity to the services identified in this solicitation. Completed CPAR forms received by the Government after the date and time established for receipt of proposals shall not be accepted. Please be advised that the failure to receive this information may adversely impact the assessment of your firm's past performance and overall proposal.

In the case of an Offeror without a record of relevant past performance or for whom information on past performance is not available, the Offeror may not be evaluated favorably or unfavorably on past performance. The Offeror, however, must affirmatively state this in its proposal to identify the status to GSA.

The Government reserves the right to verify past performance evaluations by reviewing PPIRS or other Government appraisal systems. The Government may also check any cited references to verify supplied information.

The Government is not limited to the evaluations provided. Any additional sources of information concerning the offeror's past performance which the government becomes aware of can be considered in the evaluation of the contractor's past performance.

8.3.1.2.4 Personnel Qualifications: Key Personnel

If key personnel are required, the Offeror shall provide a narrative for each key personnel proposed, which details the respective knowledge, skill, ability, and current or prior experience providing the services proposed for the Contract resulting from this Solicitation.

The Offeror shall provide the availability of qualified technical personnel and their relevant experience and recentness.

8.3.1.2.53 Volume II (Price Proposal) Requirements. The price proposal shall be separate from the technical proposal and the prices and dollar values shall be stated only in the price proposal.

Proposed Price. The proposed price shall be incorporated into the worksheet referenced in the Attachments of this RFP, entitled "*Pricing Spreadsheet*" and submitted with the price proposal.

The offeror shall identify both Prime and Subcontractor labor using the OASIS labor categories and corresponding Service Occupational Codes (SOC) number that applies from Sections B.2.1 and J.1 of your IDIQ as well as the rates proposed. Offeror shall also comply with the requirements in Section 5, Labor Categories, if proposing Ancillary Support and/or Specialized Professional Services Labor and/or Subcontractor Support.

9.0. EVALUATION FACTORS AND BASIS OF AWARDS

Evaluation of the task order proposal will consider Technical factors and Price/Cost. The Technical factors are:

Technical Approach:

The Offeror shall demonstrate its understanding of Task Order requirements by addressing individually and fully its technical understanding of and technical approach to the Task Order. Describe the approach, methods and techniques proposed to effectively achieve the performance requirements. The Offeror shall identify any risks expected to be encountered and how the technical approach and contingency plans will mitigate such risks by task sufficient for the Government to assess the Contractor's general understanding of the requirements and to evaluate the technical approach the Contractor proposes to satisfy Task Order requirements.

Past Performance:

This factor considers how well an offeror has performed in the past. Past performance is a key indicator of future performance.

The offeror shall provide a minimum of two (2) Past Performance Evaluations completed through the Past Performance Information Retrieval System (PPIRS) or a similar Government

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The Government is not limited to the evaluations provided. Any additional sources of information concerning the offeror's past performance which the government becomes aware of can be considered in the evaluation of the contractor's past performance.

Personnel Qualifications: Key Personnel

If key personnel are required, the Offeror shall provide a narrative for each key personnel proposed, which details the respective knowledge, skill, ability, and current or prior experience providing the services proposed for the Contract resulting from this Solicitation.

The Offeror shall provide the availability of qualified technical personnel and their relevant experience and recentness.

The non-cost criteria are arranged in descending order of importance. In the evaluation, the non-price criteria, when combined, are ~~approximately equal~~ significantly more important to price/cost in determining best value. However, when non-price factors are equal then cost/price will be the determining factor. ~~become more important when technical among the responses is more equal.~~

The degree of importance of price could become greater depending upon the equality of the proposals. If competing proposals are determined to be essentially technically equal, price could become the controlling factor.

The Government will comply with the ordering procedures in FAR SubPart 16.505. All awardees under the OASIS Unrestricted Contract Pool 1 are provided a fair opportunity to be considered for this award.

The government will evaluate the written responses and price/cost submissions to select the best-suited contractor. Responses will be evaluated in terms of quality, depth and relevance of information presented in response to this task order request. The contractor that, in the government's estimation, provided the greatest overall benefit in response to the requirement will be selected for the task order award. The government will base this determination of which contractor provides the greatest overall benefit in terms of the stated evaluation factors and will use the evaluation process described herein to arrive at this determination. The Government does not intend to hold discussions. Therefore, the initial proposal should contain the contractor's best terms.

Please note as stated previously that as per the OASIS IDIQ, any identified deviations from the OASIS definitions of Junior, Journeyman, Senior, and Subject Matter expert will be evaluated. As part of that evaluation, the OCO will consider any potential impacts on the agency's requirements in terms of performance and price.

Price. The Government will evaluate Cost/Price to ensure it is complete, reasonable and realistic. In accordance with the OASIS IDIQ, the CO will verify rates against the Bureau of Labor Statistics (BLS) Standard Occupational Classification (SOC) compensation data for reasonable price/cost. Each offeror's level of effort and mix of labor proposed will also be evaluated to determine that the total price proposed is fair and reasonable.

The Government will evaluate price proposal for award purposes by adding the total price for all options (if applicable) to the total price for the basic requirement. The proposed price will be analyzed for reasonableness to determine whether it is realistic for the work to be performed; reflects a clear understanding of the requirements; and is consistent with the offeror's technical proposal.

Options: The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

The government will evaluate the written responses and price/cost submissions to select the best-suited contractor. The contractor that, in the government's estimation, provided the greatest overall benefit in response to the requirement will be selected for the task order award. The government will base this determination of which contractor provides the greatest overall benefit in terms of the evaluation factors stated above and will use the evaluation process described below to arrive at this determination.

Technical Evaluation Factors and Evaluation Methodology

Responses will be evaluated in terms of quality, depth and relevance of information presented in response to this task order request. The government will perform a price/technical trade-off analysis to select the best- suited contractor that provides the best value.

In evaluating technical response the non-price criteria, when combined, are significantly more important than price/cost in determining best value. however when non-price factors are equal then cost/price will be the determining factor.

Please note as stated previously that as per the OASIS IDIQ, any identified deviations from the OASIS definitions of Junior, Journeyman, Senior, and Subject Matter expert will be evaluated. As part of that evaluation, the OCO will consider any potential impacts on the agency's requirements in terms of performance and price.

10. Selection and Award:

Fair Opportunity

This task order request is conducted under the fair opportunity guidelines of FAR 16.505, which outlines the ordering procedures for orders issued under MA/IDIQ contracts and the OASIS Pool 1 contract. All awardees under the OASIS Unrestricted Contract Pool 1 are provided a fair opportunity to be considered for this award. Award will be based on a determination of best value to the government, price and other factors considered. "Best Value" means the expected outcome of an acquisition that, in the Government's estimation, provides the greatest overall benefit in response to the requirements." Best value evaluation is, in and of itself, a subjective assessment by the government of the proposed solution that provides the optimal results to the government.

This method does not use any aspects of FAR subpart 15.3. The use of this fair opportunity process does not obligate the government to determine a competitive range, conduct discussions with any contractors, solicit proposals or revisions thereto, or use any other source selection techniques associated with FAR subpart 15.3

Comparative Analysis

Following receipt of responses to this task order request, the government will perform a comparative analysis (comparing contractor responses to one another) to select the contractor that is best suited to fulfill the requirements, based on the contractor's responses to the factors outlined in the task order request and their relative importance. Should the government receive only one response, the proposal will be evaluated on a best value basis.

Award on Initial Responses

The government anticipates selecting the best suited contractor from initial responses, without engaging in exchanges with contractors. Contractors are strongly encouraged to submit their best technical solutions and price in response to this task order request. The government reserves the right to engage in exchanges.

Exchanges with Best-Suited Contractor

Once the government determines the contractor that is the best-suited (i.e. the apparent successful contractor), the government reserves the right to communicate with *only* that contractor to address any remaining issues, if necessary, and finalize a task order with that contractor. These issues may include technical and price. If the parties cannot successfully address any remaining issues, as determined pertinent at the sole discretion of the government, the government reserves the right to communicate with the next best-suited contractor based on the original analysis and address any remaining issues. Once the government has begun communications with the next best-suited contractor, no further communications with the previous contractor will be entertained until after the task order has been awarded. This process shall continue until an agreement is successfully reached and a task order is awarded.

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	Question	RFP Section	Government Response
1	Could you please specify whether this is a new requirement or if this work is currently being performed in San Antonio? If the latter, could you please advise who the incumbent contractor is?		This is a mix of existing requirements along with new additional requirements. The incumbent contractor is Science Applications International Corporation (SAIC)
2	Proposals are indicated as due no later than 1000 on August 19, 2017, which is a Saturday. Will the Government please consider revising the deadline to a weekday, such as Monday, August 21		Yes the government will accept proposals until Monday, August 21 st until 10am est. Update reflected in Amendment 001.
3	The instructions to Offerors in paragraph 8.3.1.2 appear to be missing content needed to prepare the response.	8.3.1.2	Section has been updated. Update reflected in Amendment 001
4	The RFP states that Volume I "shall contain the following three sections: Introduction, Technical Solution and Past Performance." It then provides the instructions for Introduction in 8.3.1.2.1 However, it is then missing paragraph 8.3.1.2.2 to instruct content for Technical Solution but goes straight to a section that should be 8.3.1.2.3 (but isn't numbered) instructing Offerors on what is to be in Past Performance. Will the Government please revise this section to include the missing instruction for Technical Solution?	8.3.1.2, 8.3.1.2.2, 8.3.1.2.3	Update reflected in Amendment 001
5	In PWS paragraph 8.3.1.2, three sections are mentioned; Introduction, Technical Solution, and Past Performance. However, in paragraph 8.3.1.2.1 only the requirements for the Introduction and Past Performance sections are discussed.	8.3.1.2.1	See response to question 4. Update reflected in Amendment 001
6	What are the requirements for the		Update reflected in

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	Technical Solution section, if any?		Amendment 001
7	How does the government intend for the offeror to respond to the requirement listed in PWS paragraph 8.3.1.2.1, bullet 5, "Responses to the Technical Factors"? Should this have been the start of the Technical Solution section?		Update reflected in Amendment 001
8	Is it the governments intent that the response be 20 pages relating how our past performance is relevant in scope, magnitude and complexity to the technical requirements listed in PWS paragraph 3.2?		No. 20 pages is the maximum limit of the body of the proposal which includes the introduction, technical overview, and past performance relevance. Section 8.3.1.2.2 Technical Approach has been updated. Update reflected in Amendment 001.
9	PWS paragraph 8.3.1.2.1, Past Performance, indicates that the requirement for Past Performance submission is a copy of at least two (2) Past Performance Evaluations. If these are available via PPIRS or other electronic Government evaluation system, can the offeror provide contract identification details rather than a copy of the evaluations in order to save page count?	8.3.1.2.1	Copies are required with submission, however are not part of the page count. Update reflected in Amendment 001.
10	Is the Project Evaluation Form mentioned in PWS paragraph 8.3.1.2 a copy of the Past Performance Evaluations mentioned in the Past section of PWS paragraph 8.3.1.2.1?	8.3.1.2.1	Yes.
11	Is the Project Summary mentioned in PWS paragraph 8.3.1.2 intended to be a written synopsis of that Project highlighting the similarities in magnitude, scope, and complexity? If not, is the offeror	8.3.1.2	Yes. Update reflected in Amendment 001

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	allowed to write a synopsis of their submitted past performance in order to provide evidence that the selected evaluations are similar in magnitude, scope and complexity that does not count against page count?		
12	Is there an incumbent on this task order? If so, how many FTE are currently aligned to this task order, who is the incumbent, and what is the contract number	N/A	This is a mix of existing requirements along with new additional requirements. The incumbent contractor is Science Applications International Corporation (SAIC) Contract number is GSQ0116BK0054.
13	The Evaluation Factors provided in the PWS state both that “non-price criteria, when combined, are approximately equal to price/cost in determining best value” (page 16 of 18, lines 3 and 4) and that “non-price criteria, when combined, are significantly more important than price/cost in determining best value” (page 17 of 18, lines 7 and 8). Can the government clarify the evaluation factors for the submission?	9.0	Non-price criteria, when combined, is significantly more important than cost/price, however when non-price factors are equal then cost/price will be the determining factor. Update reflected in Amendment 001.
14	What are the grading scales (e.g. acceptable/unacceptable, purple/blue/green/red) for the Technical Solution and the Past Performance sections of the response	9.0	This Task Order is conducted under the fair opportunity guidelines of FAR 16.505, and a Comparative Analysis will be use in determining the best value tradeoff award decision. As this is a comparative analysis, a technical solution grading scale will not be utilized, and Past Performance is favorable or unfavorable.
15	What are the evaluation factors for the Technical Solution section of the response?	9.0	Update reflected in Amendment 001.
16	Will the Government provide an	N/A	A Independent

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	Independent Government Cost Estimate for this contract		Government Cost Estimate will not be provided.
17	Can the offeror submit the Technical Volume in a searchable .pdf vice a Microsoft Office compatible format (i.e. a word document)?	N/A	Word, excel, and PDF are acceptable. Update reflected in Amendment 001.
18	Does the Government have a historical workload or projected workload for this project?	N/A	Current workload is for approximately three projects annually, and is revisited every six months. 3 FTE are estimated, but has potential to vary considerably.
19	PWS Section 1.8 states that performance locations are a mix of CONUS and OCONUS and that work locations are both government and contractor site. To ensure an accurate Cost Proposal, can the government provide the number of FTEs for each location and what LCATs are required at each site?	1.8	Primary location is San Antonio TX, however there will be temporary duty to other locations which will likely include, but are not limited to: the National Capitol Region, Hawaii and Germany.
20	Will the government provide either a fixed ODC amount (plug number) for travel, or does the gov't want the contractor to provide a cost estimate for the travel? If the gov't desires a cost estimate, please provide details on anticipated travel per year (i.e. number of people, location, dates).	N/A	A plug number will not be provided. Travel will be minimal, as outlined in RFP section 2.1. No Plug In number will be provided, For evaluation purposes, 0 will be used.
21	The PWS seems to indicate a need for a Program Manager responsible for delivery and execution of this task order. However, the LCATs provided in PWS section 5.0 do not contain a Program Manager. Does the Government desire a Program Manager interface and if so, will the Government provide the LCAT or should the Contractor select	5.0	Program Manager for the workload (what studies are expected) will be provided by the government. Each study is its own project which is expected to be managed by the contractor.
22	Does the title page and table of contents count against the 20 page	N/A	The title page and table of contents are not part of

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	limit?		the page 20 page count limit. Update reflected in Amendment 001.
23	The RFP notes four CLINs in its pricing information in Section 2. However, Attachment 1 presents five CLINs per period, and the CLIN numbering is inconsistent as well. Please advise Offerors how that conflict is to be addressed.	2	Offerors shall follow CLIN structure outlined in Section 2.0 of the solicitation. Update reflected in Amendment 001.
24	In Section 2 there is reference to the Travel CLIN (Cost NTE) and to a Total Ceiling Price. As in Section 2.1, the government references travel to CONUS and OCONUS sites " <i>as directed by the COR,</i> " but does not state the quantity of trips, or locations to properly price this contract line item. Will the government please consider providing a plug number for travel so that all Offerors are equivalently assessed relative to this government-determined expenditure?	2.1	The locations will likely include, but are not limited to: the National Capitol Region, Hawaii and Germany. No Plug In number will be provided, For evaluation purposes, 0 will be used.
25	Relative to the font sizes, would the government please indicate acceptable fonts (e.g., Times New Roman or Arial Standard)?	Section 8.3.1.1	Times New Roman is acceptable. Update reflected in Amendment 001.
26	The government lists several locations for performance, including San Antonio, the NCR, Germany and Hawaii. Would the government please confirm that the permanent site is San Antonio and that all other locations of performance are temporary duty only?	1.9.1	Primary location is San Antonio and that all other locations of performance are temporary duty.
27	Can Offerors modify or tailor " <i>Attch. 1 Pricing Spreadsheet</i> " regarding the identified labor categories to fit a specific proposed approach?	7.0; Attch. 1 Pricing Spreadsheet	The Pricing Spreadsheet may be modified or tailored to identified labor categories to fit a specific proposed approach.